

ANNOUNCEMENT OF TECHNICAL SERVICE JOB VACANCIES

These **JOB VACANCY ANNOUNCEMENTS** are made in accordance with Article XII of the Union-University agreement, effective July 1, 2011. Current shift and building location is included. In the absence of any applicants who meet the stated minimum requirements for an announced job in Grades 5 through 1, extended learning periods may be provided for individuals who do not meet the minimum requirements. If you are interested in being considered for these positions, call The Recruitment and Compensation Division, **863-0304**. **DO NOT GO DIRECTLY TO THE WORK UNIT OR TO THE RECRUITMENT AND COMPENSATION DIVISION.**

Bids for these positions will be accepted from 8:00 a.m., **THURSDAY, DECEMBER 1, 2011** until 5:00 p.m., **WEDNESDAY, DECEMBER 7, 2011.**

THESE JOBS ARE OPEN FOR BIDDING TO BARGAINING UNIT EMPLOYEES ONLY

JOB TITLE - JOB NUMBER	GRADE	WORK UNIT
Maintenance Worker, Utility (T-35589)	9	Office of Physical Plant

BRIEF STATEMENT ABOUT THE JOB:* Operate various types of scrubbing, buffing, and shampooing equipment. Remove and replace lighting fixtures, window screens, etc. Remove accumulated waste from buildings as required. Relocate furniture, supplies, and set-up chairs, tables, etc., at various campus locations for scheduled events. Shovel snow and chop ice on walks and driveways using small power and hand tools as required. Drive University vehicle as required. **JOB REQUIREMENTS:** Requires the ability to read, write, add, subtract, and follow instructions; plus up to and including 3 months of effective experience.

SHIFT: 5:00 a.m. – 1:30 p.m. **LOCATION:** Various
DAYS OFF: Monday, Tuesday

JOB TITLE - JOB NUMBER	GRADE	WORK UNIT
Janitorial Worker (T-35590)	10	Office of Physical Plant

BRIEF STATEMENT ABOUT THE JOB:* Collect waste from work area; mop floors, vacuum rugs and clean stairways. Clean restrooms, polish furniture. Lock doors, windows; maintain materials used to perform work in a clean and orderly condition. **JOB REQUIREMENTS:** Requires the ability to read, write and follow instructions; plus up to 3 months of effective experience.

SHIFT: 5:00 p.m. – 1:30 a.m. **LOCATION:** Various
DAYS OFF: Saturday, Sunday

JOB TITLE - JOB NUMBER	GRADE	WORK UNIT
Janitorial Worker (T-35608)	10	Office of Physical Plant

BRIEF STATEMENT ABOUT THE JOB:* Collect waste from work area; mop floors, vacuum rugs and clean stairways. Clean restrooms, polish furniture. Lock doors, windows; maintain materials used to perform work in a clean and orderly condition. **JOB REQUIREMENTS:** Requires the ability to read, write and follow instructions; plus up to 3 months of effective experience.

SHIFT: 10:00 p.m. – 6:30 a.m. **LOCATION:** Various
DAYS OFF: Saturday, Sunday

THE UNIVERSITY IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE AGAINST ANY PERSONS BECAUSE OF AGE AS DEFINED BY LAW, ANCESTRY, COLOR, DISABILITY OR HANDICAP, NATIONAL ORIGIN, RACE, RELIGIOUS CREED, SEXUAL ORIENTATION OR VETERAN STATUS.