

ANNOUNCEMENT OF TECHNICAL SERVICE JOB VACANCIES

These **JOB VACANCY ANNOUNCEMENTS** are made in accordance with Article XII of the Union-University agreement, effective July 1, 2006. Current shift and building location is included. In the absence of any applicants who meet the stated minimum requirements for an announced job in Grades 5 through 1, extended learning periods may be provided for individuals who do not meet the minimum requirements. If you are interested in being considered for these positions, call The Employment and Compensation Division, 863-0304. **DO NOT GO DIRECTLY TO THE WORK UNIT OR TO THE EMPLOYMENT AND COMPENSATION DIVISION.**

Bids for these positions will be accepted from 8:00 a.m., **TUESDAY, JULY 13, 2010** until 5:00 p.m., **MONDAY, JULY 19, 2010.**

THESE JOBS ARE OPEN FOR BIDDING TO BARGAINING UNIT EMPLOYEES ONLY

JOB TITLE - JOB NUMBER	GRADE	WORK UNIT
Groundskeeper, Landscape A (T-32553)	7	Office of Physical Plant

BRIEF STATEMENT ABOUT THE JOB:* Plant, prune, and cultivate flowers, trees, and shrubs. Cut, fertilize and spray lawns. Remove leaves, paper, etc., from walks, parking lots, and other University property. Paint benches, guardrails, fire hydrants, traffic lines, etc. Operate trucks, tractors, hi-lifts, front-end loaders, pneumatic hammer, and other landscape and light construction equipment. Remove snow and ice from walks and roads; cinder roads and parking lots. Lead a small group of laborers as required. Erect or remove various types of fences and signs. **JOB REQUIREMENTS:** Requires the possession of PA Certified Applicator License Category 6 and 7; plus 6 to 9 months of effective experience.

NOTE: EMPLOYEE MUST BE ABLE TO WEAR A RESPIRATOR AND WILL BE SUBJECT TO MEDICAL CLEARANCE.

SHIFT: 7:00 a.m. to 3:30 p.m.
DAYS OFF: Saturday and Sunday

LOCATION: Central Services

JOB TITLE - JOB NUMBER	GRADE	WORK UNIT
Janitorial Worker (T-32549)	10	Office of Physical Plant

BRIEF STATEMENT ABOUT THE JOB:* Collect waste from work area; mop floors, vacuum rugs and clean stairways. Clean restrooms, polish furniture. Lock doors, windows; maintain materials used to perform work in a clean and orderly condition. **JOB REQUIREMENTS:** Requires the ability to read, write and follow instructions; plus up to 3 months of effective experience.

SHIFT: 10:00 p.m. to 6:30 a.m.
DAYS OFF: Saturday and Sunday

LOCATION: Various

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THE UNIVERSITY IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE AGAINST ANY PERSONS BECAUSE OF AGE AS DEFINED BY LAW, ANCESTRY, COLOR, DISABILITY OR HANDICAP, NATIONAL ORIGIN, RACE, RELIGIOUS CREED, SEXUAL ORIENTATION OR VETERAN STATUS.