

ANNOUNCEMENT OF TECHNICAL SERVICE JOB VACANCIES

These **JOB VACANCY ANNOUNCEMENTS** are made in accordance with Article XII of the Union-University agreement, effective July 1, 2006. Current shift and building location is included. In the absence of any applicants who meet the stated minimum requirements for an announced job in Grades 5 through 1, extended learning periods may be provided for individuals who do not meet the minimum requirements. If you are interested in being considered for these positions, call The Employment and Compensation Division, 863-0304. **DO NOT GO DIRECTLY TO THE WORK UNIT OR TO THE EMPLOYMENT AND COMPENSATION DIVISION.**

Bids for these positions will be accepted from 8:00 a.m., **TUESDAY, FEBRUARY 02, 2010** until 5:00 p.m., **MONDAY, FEBRUARY 08, 2010.**

THESE JOBS ARE OPEN FOR BIDDING TO BARGAINING UNIT EMPLOYEES ONLY

JOB TITLE - JOB NUMBER	GRADE	WORK UNIT
Environmental Systems Technician (T-31547)	2	Office of Physical Plant

BRIEF STATEMENT ABOUT THE JOB:* Analyze building environmental control problems such as, but not limited to temperature, humidity, static pressure, air flows, noise and air quality, and recommend solutions for implementation. Evaluate entire ATC systems, modify or update, and replace with new systems as required. Set up and calibrate new and updated ATC systems as required by construction sketches, working drawings and specifications. Trace out and analyze environmental control systems, gather field information and develop sketches to provide for the development of as built system documentation. Set up and balance new and renovated HVAC systems, including steam, chilled water, hot water and air flows. Service, maintain, repair, and replace domestic and commercial heating and ventilating systems and auxiliary components. **JOB REQUIREMENTS:** Requires knowledge equivalent to a complete, accredited indentured apprenticeship program, plus 3 to 4 years of effective experience.

NOTE: EMPLOYEE MUST BE ABLE TO WEAR A RESPIRATOR AND WILL BE SUBJECT TO MEDICAL CLEARANCE.

SHIFT: 7:00 a.m. to 3:30 p.m.
DAYS OFF: Saturday and Sunday

LOCATION: Area 5

JOB TITLE - JOB NUMBER	GRADE	WORK UNIT
Area Facilities Maintenance Mechanic (T-31548)	4	Office of Physical Plant

BRIEF STATEMENT ABOUT THE JOB:* Service, maintain, make minor repairs to and perform preventive maintenance on a wide variety of systems such as heating and ventilating and refrigeration equipment, to include components and controls; plumbing, to include drains, fixtures, piping, pumps, etc.; and electrical, to include components from load side of breaker through switches, motors, ballasts, receptacles, etc. **JOB REQUIREMENTS:** Operate various hand and power tools; utilize various types of instruments to diagnose equipment malfunctions; read and interpret drawings, sketches and blueprints; occasionally assist higher grade tradesman; knowledge equivalent to 1 to 3 years of applied trades training; plus 2 to 3 years of effective experience.

NOTE: EMPLOYEE MUST BE ABLE TO WEAR A RESPIRATOR AND WILL BE SUBJECT TO MEDICAL CLEARANCE.

SHIFT: 7:00 a.m. to 3:30 p.m.
DAYS OFF: Saturday and Sunday

LOCATION: Area 4

JOB TITLE – JOB NUMBER	GRADE	WORK UNIT
Maintenance Worker, Steam Services (T-31544)	5	Office of Physical Plant

BRIEF STATEMENT ABOUT THE JOB:* Operate various types of equipment for the inspection and location of distribution systems using safety procedures, metal detectors, line detectors, leak detector,, O2 analyst, wet bulb thermometer, heat spy, exhaust fans, portable generators, plus pneumatic and electrical equipment for breaking up paved surfaces. Perform inspections, maintenance, and safety programs on tunnels, manholes, and the pollution-free systems in the West and East Campus steam generating plants and outlying distribution utilities. Lubricate, pack, and exercise valves; inspect, maintain and repack expansion joints. Perform minor piping repairs such as replacing traps, strainers and drip legs on all distribution systems. Perform insulation repairs to piping in steam tunnels and manholes. Drive University vehicle as required. **JOB REQUIREMENTS:** Requires the use of addition, subtraction, multiplication and division including decimals and fractions; simple use of formulas, charts, tables, drawings, specifications, schedules, and diagrams together with the use of adjustable measuring instruments; Pennsylvania Commercial Driver's license (CDL) – Class B with air brake endorsement; plus 1 to 2 years of effective experience.

NOTE: THIS POSITION IS SUBJECT TO FEDERAL DEPARTMENT OF TRANSPORTATION TESTING FOR ALCOHOL AND CONTROLLED SUBSTANCES (49 CFR PART 40), AND PHYSICAL EXAMINATION REQUIREMENTS AS PER 67 PA. CODE 231.85.

NOTE: EMPLOYEE MUST BE ABLE TO WEAR A RESPIRATOR AND WILL BE SUBJECT TO MEDICAL CLEARANCE.

SHIFT: 7:00 a.m. to 3:30 p.m.
DAYS OFF: Saturday and Sunday

LOCATION: Utilities

JOB TITLE – JOB NUMBER	GRADE	WORK UNIT
Groundskeeper, Landscape A (T-31554)	7	Office of Physical Plant

BRIEF STATEMENT ABOUT THE JOB:* Plant, prune, and cultivate flowers, trees, and shrubs. Cut, fertilize and spray lawns. Remove leaves, paper, etc., from walks, parking lots, and other University property. Paint benches, guardrails, fire hydrants, traffic lines, etc. Operate trucks, tractors, hi-lifts, front-end loaders, pneumatic hammer, and other landscape and light construction equipment. Remove snow and ice from walks and roads; cinder roads and parking lots. Lead a small group of laborers as required. Erect or remove various types of fences and signs. **JOB REQUIREMENTS:** Requires the possession of PA Certified Applicator License Category 6 and 7; plus 6 to 9 months of effective experience.

NOTE: EMPLOYEE MUST BE ABLE TO WEAR A RESPIRATOR AND WILL BE SUBJECT TO MEDICAL CLEARANCE.

SHIFT: 7:00 a.m. to 3:30 p.m.
DAYS OFF: Saturday and Sunday

LOCATION: Nittany Landscape Shop

JOB TITLE-JOB NUMBER	GRADE	WORK UNIT
Power Plant Worker (T-31543)	7	Office of Physical Plant

BRIEF STATEMENT ABOUT THE JOB:* Operate pneumatic ash removal system used to remove ashes, dust, and soot from coal-fired boilers. Unplug vacuum system and perform minor temporary repairs to vacuum lines as needed, Assist Instrument and Meter Technician in cleaning, maintaining and repairing equipment in both power plant locations. Assist as laborer in boiler stack gas analysis program to include moving test equipment to and from stack gas testing platform and handling equipment on platform. Assist mechanic-power plant and operating mechanic in repairing, cleaning, replacing and installing components and equipment within the east and west campus generating plants, Replace or add packing to valves in east and main campus plants. Operate power equipment to include drill press, sandblaster, portable air compressor, water turbines, air and water lances, hydroblaster, hydraulic press to remove bearing sleeves from shafts, etc. Assist welder by handling cables and in fire watch. Assist in storing stockroom items such as spare parts, oil drums, cases of oil, grease, etc. Assist boiler operators in removing clinkers from furnaces and cleaning and repainting coal hoppers. Assist in minor repair work to boilers, cleaning oil burner nozzles, and in operating coal larry. Operate forklift and tandem truck to load and transport coal and ashes to/from stockpiles. Perform routine maintenance, painting, color coding, and some stenciling of systems in east and west campus plants. Apply pipe covering to steam condensate, and cold water lines in the east and west plants. After equipment has been broken down by mechanics, clean pumps, compressors, motors, instruments, meters, etc., with solvents. **JOB REQUIREMENTS:** Requires reading fixed gauges, carrying-out instructions and reading devices in which interpretation is not required. Pennsylvania Commercial Driver's License (CDL) required plus 3 to 6 months of effective experience.

NOTE: THIS POSITION IS SUBJECT TO FEDERAL DEPARTMENT OF TRANSPORTATION TESTING FOR ALCOHOL AND CONTROLLED SUBSTANCES (49 CFR PART 40), AND PHYSICAL EXAMINATION REQUIREMENTS AS PER 67 PA. CODE 231.85.

NOTE: EMPLOYEE MUST BE ABLE TO WEAR A RESPIRATOR AND WILL BE SUBJECT TO MEDICAL CLEARANCE.

SHIFT: 7:00 a.m. to 3:30 p.m.
DAYS Off: Saturday and Sunday

LOCATION: Utilities

JOB TITLE-JOB NUMBER	GRADE	WORK UNIT
Food Service and Production Worker (T-31556)	10	Food Service Dining Commons

BRIEF STATEMENT ABOUT THE JOB:* Prepare food items to be served such as, salad dressing, salads, vegetables, condiments, muffins, baked goods, sauces, sandwiches, wraps, fruit, yogurt and pudding parfaits, sushi, hard boiled eggs and other simple menu items as directed. Follow simple recipes in cooking or preparing ingredients for all of the above. Set up and check dishes, utensils, signs, condiments, etc. for serving lines and food bars according to menu. Maintain quality, freshness and cleanliness of food bars, condiments, dessert stations and the areas in which they are served. Check products to ensure they meet established standards of appearance, quality and portion size. Replace all products that do not meet standards. Work on serving counter and food stations as required. Be knowledgeable about daily menus and recipe ingredients. Ensure correct portion size is distributed. Move food to and from serving counter and food bars as required. Replenish and rotate stock in merchandiser displays and on food bars to maintain quality and freshness. Operate and clean equipment such as, mixer, chopper, cutter, meat/cheese slicer, can opener, undercounter dish machine, toaster, blender, pasta cooker, rice cooker, fryer, coffee brewer, convection oven, etc. Clean refrigerator, tables, sinks and pans. Take orders and ring up sales on cash register as necessary. Make change as required. **JOB REQUIREMENTS:** Requires the use of commercial English, grammar and arithmetic such as addition, subtraction, multiplication and division, including decimals and fractions; simple use of formulas, charts, tables, drawings, specifications, schedules, wiring diagrams, together with the use of adjustable measuring instruments, graduates and the like requiring interpretation in their various applications; or the posting, preparation, interpretation, use and checking of reports, forms, records and comparable date, plus up to and including 3 months of effective experience.

SHIFT: 12:18 p.m. to 8:48 p.m.
DAYS OFF: Friday and Saturday

LOCATION: Simmons Dining Hall

THE UNIVERSITY IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE AGAINST ANY PERSONS BECAUSE OF AGE AS DEFINED BY LAW, ANCESTRY, COLOR, DISABILITY OR HANDICAP, NATIONAL ORIGIN, RACE, RELIGIOUS CREED, SEXUAL ORIENTATION OR VETERAN STATUS.