

ANNOUNCEMENT OF TECHNICAL SERVICE JOB VACANCIES

These **JOB VACANCY ANNOUNCEMENTS** are made in accordance with Article XII of the Union-University agreement, effective July 1, 2006. Current shift and building location is included. In the absence of any applicants who meet the stated minimum requirements for an announced job in Grades 5 through 1, extended learning periods may be provided for individuals who do not meet the minimum requirements. If you are interested in being considered for these positions, call The Employment and Compensation Division, 863-0304. **DO NOT GO DIRECTLY TO THE WORK UNIT OR TO THE EMPLOYMENT AND COMPENSATION DIVISION.**

Bids for these positions will be accepted from 8:00 a.m., **TUESDAY, JULY 27, 2010** until 5:00 p.m., **MONDAY, AUGUST 2, 2010.**

THESE JOBS ARE OPEN FOR BIDDING TO BARGAINING UNIT EMPLOYEES ONLY

JOB TITLE - JOB NUMBER	GRADE	WORK UNIT
Heating and Ventilation Technician, Apprentice (T-32673)	3	Office of Physical Plant

BRIEF STATEMENT ABOUT THE JOB:* Service, maintain, repair, install, and replace domestic and commercial heating, ventilating, and air conditioning systems. Inspect, maintain, repair, and install converters, radiators, radiation units, and coils to include valving, traps, strainers, and tubing of units. Direct the work of lower grade employees and apprentices.

Hiring Rate: \$17.49

Job Grade Rate: \$24.98

Minimum Qualifications: Applicants for apprenticeship must have the following qualifications prior to application: Be of legal working age; a high school diploma or GED equivalency; physically capable of performing the essential functions of the trade;

Selection of Apprentices: Apprentices shall be selected on the basis of objective and specific qualification standards as follows: education, work history, aptitude test, and interview;

Veterans Benefits: This Apprenticeship Program is approved for Veterans Benefits;

Term of Apprenticeship and Period of Probation: The total term of apprenticeship is 8000 hours (approximately 4 years) of which the first 500 hours will be a period of probation.

SHIFT: 7:00 a.m. to 3:30 p.m.

LOCATION: Central Services

DAYS OFF: Saturday and Sunday

4 VACANCIES

NOTE: BIDS SHOULD BE PLACED THROUGH NORMAL TECHNICAL SERVICE BIDDING SYSTEMS BY CALLING THE EMPLOYMENT DIVISION at 814-863-0304.

IN ADDITION, ALL BIDDERS ARE REQUIRED TO SUBMIT HIGH SCHOOL, TRADE SCHOOL, MILITARY SCHOOL AND OTHER TRADE RELATED SCHOOL OFFICIALLY SEALED TRANSCRIPTS, AND A CURRENT BIOGRAPHICAL DATA SHEET BY SEPTEMBER 21, 2010 TO KEN KORBICH, 102 PHYSICAL PLANT BUILDING, UNIVERSITY PARK, PA 16802.

PLEASE NOTE: COPIES OF TRANSCRIPTS WILL NOT BE ACCEPTED.

ALL TECHNICAL SERVICE EMPLOYEES ARE ENCOURAGED TO CONSIDER BIDDING

THE UNIVERSITY IS AN EQUAL OPPORTUNITY EMPLOYER AND DOES NOT DISCRIMINATE AGAINST ANY PERSONS BECAUSE OF AGE AS DEFINED BY LAW, ANCESTRY, COLOR, DISABILITY OR HANDICAP, NATIONAL ORIGIN, RACE, RELIGIOUS CREED, SEXUAL ORIENTATION OR VETERAN STATUS.